



Late Shri Vishnu Waman Thakur Charitable Trust's

VIVA Institute of Management & Research

(Approved by AICTE, DTE, Affiliated to University Of Mumbai)

Shri. Hitendra V.Thakur
President

Ms. Aparna P. Thakur
Secretary

Dr. Hiresh Luhar
Director

Date: 9th Dec, 2019

Notice

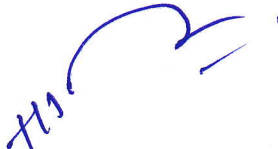
Subject: IQAC MEETING

It is informed that a meeting of IQAC is scheduled to be held on 13th Oct, 2019 at 3.30 pm in the Director's Room, VIVA Institute of Management & Research, Campus.

All the members of the committee are asked to attend the meeting without fail.

The Agenda:

- Developing Entrepreneurial Culture
- Improvement in Placement Activities
- Initiatives for Student Development
- Focusing on Research Based Activities
- Discussion on the highlights of departmental meeting


Dr. Hiresh Luhar
Director


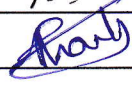


IQAC MEETING 9th Dec 2019

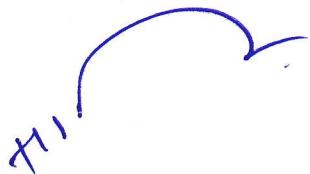
Sr.No.	Name	Designation	Position	Signature
1	Dr. Hiresh Luhar	Director	Chairperson	<i>HL</i>
2	Prof. Arti Sharma	Asst.Prof.	IQAC Coordinator	<i>Asharma</i>
3	Prof. Lalit Patil	Asst. Prof.	Faculty Member	<i>Lalit</i>
4	Prof. Prapti Naik	Asst. Prof	Faculty Member	<i>Prapti</i>
5	Prof. Karan Khana	Asst. Prof.	Faculty Member	<i>Kar a.</i>
6	Shri S. N. Padhye	Member of Management Committee	Management Representative	<i>S. N. Padhye</i>
7	Shri Kishore Shetty	Industrialist	Industrialist (Ra Technology)	<i>Kishore Shetty</i>
8	Ms. Nilam Bhoir	Senior Administrator	Member	<i>N. Bhoir</i>
9	Mr.Chinmay Pingulkar	(Alumni Representative)	Member	<i>CP</i>
10	Ms. Preeti Patil	(Student Representative)	Member	<i>P. Patil</i>
11	Mr. Deepam Bhayani	(Student Representative)	Member	<i>Deepam</i>
12	Mr. Kumar Raut	(Local Society Member)	Member	<i>K. Raut</i>



The 3rd IQAC meeting for Academic Session 2019-20 is held on 13th December 2019. The following members attended the meeting.

Sr.No.	Name	Designation	Position	Signature
1	Dr. Hiresh Luhar	Director	Chairperson	
2	Prof. Arti Sharma	Asst.Prof.	IQAC Coordinator	
3	Prof. Lalit Patil	Asst. Prof.	Faculty Member	
4	Prof. Prapti Naik	Asst. Prof	Faculty Member	
5	Prof. Karan Khana	Asst. Prof.	Faculty Member	
6	Shri S. N. Padhye	Member of Management Committee	Management Representative	
7	Shri Kishore Shetty	Industrialist	Industrialist (Ra Technology)	
8	Ms. Nilam Bhoir	Senior Administrator	Member	
9	Mr.Chinmay Pingulkar	(Alumni Representative)	Member	
10	Ms. Preeti Patil	(Student Representative)	Member	
11	Mr. Deepam Bhayani	(Student Representative)	Member	
12	Mr. Kumar Raut	(Local Society Member)	Member	





The meeting commenced with the Director welcoming all the members and presenting his opening remarks on different aspects of the Institute requiring attention in the context of Quality Improvement.

- **Agenda 1: Discussion on previous Meeting**

The minutes of the previous IQAC Meeting was redistributed amongst the members of the IQAC for Confirmation.

- **Agenda 2: Action taken report on the decisions of the previous meeting 2nd IQAC Meeting**

Sr. No	IQAC Date	Action Area	Action Taken
1	11/10/2019	Plan Action and Initiatives for the AY 2019-20 in the field of research and Development of both faculty & students	a) One Day Multi-Disciplinary National Conference b) FDP was conducted on "Research Report Writing" on 5/10/19 c) The institute also focus on student based development activities in the form of "Summer Internship Project Competition on 12/10/19
2		Planning and designing a support system to encourage Research based activities among faculties	Research Grant on case to case basis has been approved.
3		Inculcate the entrepreneurship culture	VIVA IMR emphasis on learning process through practical based learning to reduce the gap between academics and industry. The institute has initiated an MOU with Maharashtra Centre for Entrepreneurship Development (MCED)

- **Agenda 3: Discussion on inculcating the entrepreneurship culture.**

A detailed discussion was undertaken on how to inculcate the culture of entrepreneurship in students. Director insisted on conducting session on leadership skills to motivate students and instructed mentors to guide them in process of germinating new ideas.



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- **Agenda 4: Discussion regarding placement of students.**

The placement details were shared and a constructive discussion was undertaken by the members to improvise the placement activities which will lead to higher placement of students. And Director appreciate the committee members for the placed students till date.

- **Agenda 5: Discussion on initiating student development activities.**

IQAC members discussed on Initiatives for Student Development, and all members agreed on conducting Conclaves . So that the benefits of conclave should reach to mamximum students , it was decided that it will be conducted for each domian.

- **Agenda 6: Discussion on research based activities.**

Discussion on organizing a FDP for the month of Jan2020 was undertaken along with conducting a research conference in 2020 was initiated. Both this activity will boost the research culture among the staffs. Director motivated the staff to come up with good quality research paper.

- **Agenda 6: Discussion on the highlights of Departmental Meetings.**

The coordinator has put forward the need of added programs along with existing one.

The meeting concluded with Vote of Thanks Proposed by Prof. Arti Sharma. Minutes Prepared by Prof. Arti Sharma - IQAC Coordinator.

Approved by


Dr. Hiresh Luhar

(Director)

VIVA Institute of Management and Research

